

June 19, 2014  
Burlington Employees' Retirement Board  
Burlington Electric Department

Board Members Present:    Jim Strouse                      Robert Hooper  
   Munir Kasti                      Bob Rusten  
   Jeff Wick (9:05am)    Matt Dow  
   Benjamin O'Brien (9:05) Daniel Gilligan (9:05)

Others Present:                      Susan Leonard  
   Stephanie Hanker  
   Kimberly Sturtevant  
   Barry Bryant – Dahab Associates

The meeting convened the meeting at 9:00am

1. **Agenda:**  
Jim Strouse advised there would be no executive session. Bob Rusten asked that an item be added to speak about the Retirement Committee. Jim Strouse stated it would be item number 7.
2. **Approval of Minutes 05/15/2014:**  
Bob Rusten moved to approve the minutes as presented. Bob Hooper 2<sup>nd</sup>.  
Motion carries 5:0
3. **Presentation of Performance Review with Barry Bryant:**  
Barry Bryant submitted a performance review (available on the City's Website) for date ending March 2014. Barry Bryant stated the system was valued at \$156,143,667.00, representing an increase of \$3,111,270.00 from the December quarter's ending value. Barry Bryant stated last quarter, the fund posted withdrawals totaling \$654,840.00, which partially offset the portfolio's net invested return of \$3,776,110.00. Barry Bryant stated that since there was no income receipt for the first quarter, the portfolio's net investment figure was the product of net realized and unrealized capital gains. Barry Bryant stated that for the first quarter the total portfolio returned 2.5%, which was 0.7% greater than the Burlington Manager Shadow Index's return of 1.8% and ranked in the 12<sup>th</sup> percentile of the Public Fund universe. Over the trailing year, the portfolio returned 7.5%, which was 0.6% below the benchmark's 8.1% performance, ranking in the 95<sup>th</sup> percentile. Barry Bryant stated he will do an analysis and will return for the July 17<sup>th</sup> BERS meeting.
4. **Approval of Bills**

Munir Kasti moved to approve the bills presented. Jeff Wick 2<sup>nd</sup>. Motion carries 8:0. Munir Kasti asked that monthly budget reports be presented to the board.

5. **Consideration of Retirement Applications:**

Jim Strouse stated there was one application that was noteworthy, and that would be John Preston's application for retirement. Jim Strouse asked Kim Sturtevant if the matter was done. Kim Sturtevant stated yes, as he had not appealed. Jim Strouse asked Kim Sturtevant if Mr. Preston had cashed the check that he was sent. Kim Sturtevant stated he had not. Benjamin O'Brien moved to approve the retirement applications presented. Bob Hooper 2<sup>nd</sup>. Motion carries 8:0

6. **Ratify Refund/Rollovers**

Bob Rusten moved to approve the refunds and rollovers presented. Matt Dow 2<sup>nd</sup>. Motion carries 8:0

7. **Retirement Committee Information**

Bob Rusten stated that committee is looking at funding methods, changing current methodologies. Bob Rusten stated the committee is also looking at tiered amortization and looking at changing the mortality table. Bob Rusten stated they are looking at mixing and matching different options in hopes of lowering the City's underfunded liability.

Jeff Wick exits 10:35am.

Bob Rusten stated that the Board needs to meet more frequently to start discussing these strategies. Jim Strouse stated the Board will hold a special meeting of the Retirement Board on July 8, 2014.

Bob Rusten moved to adjourn, Munir Kasti 2<sup>nd</sup>. Motion carries 7:0. Meeting Adjourned 11:00am.